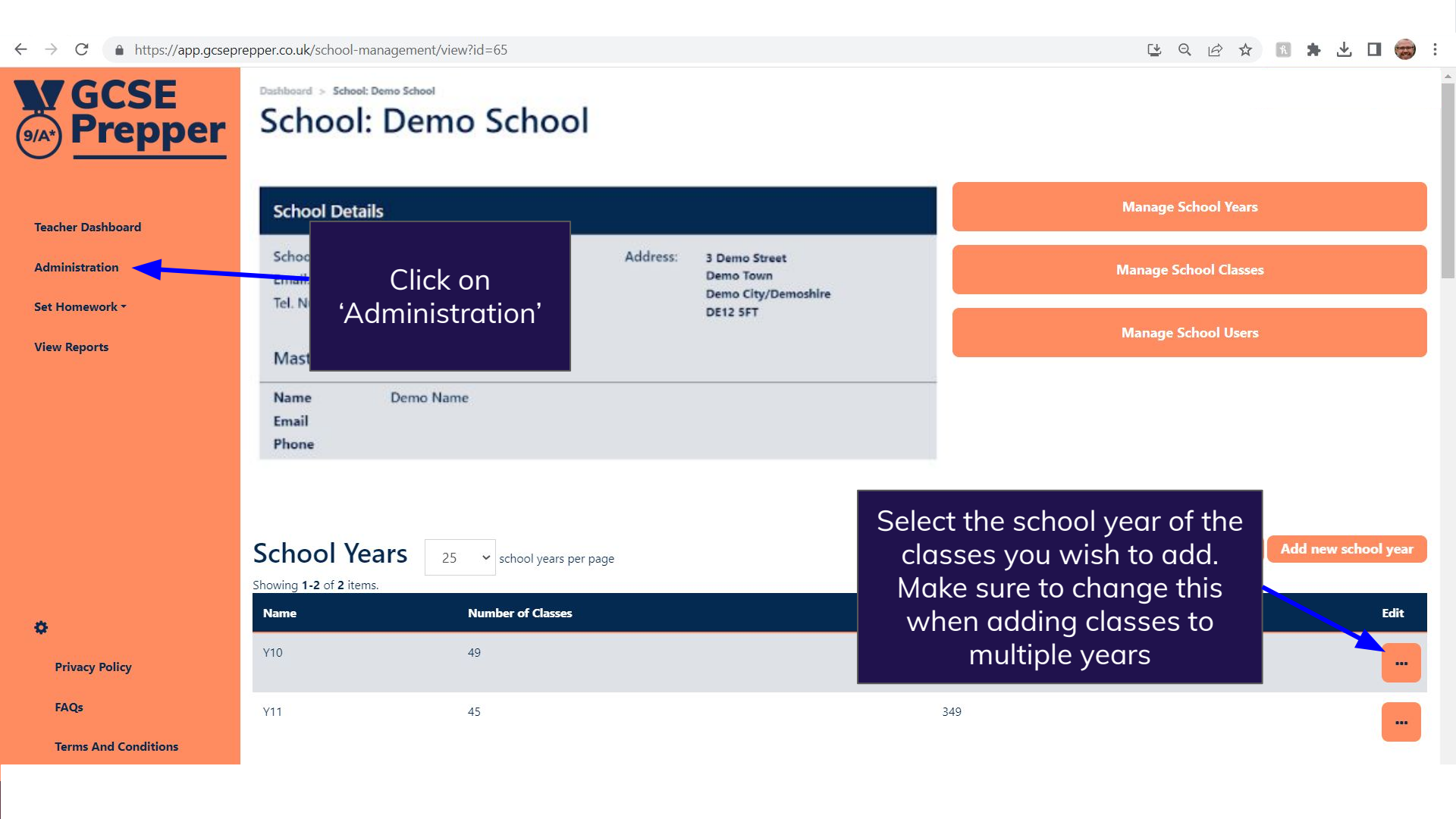
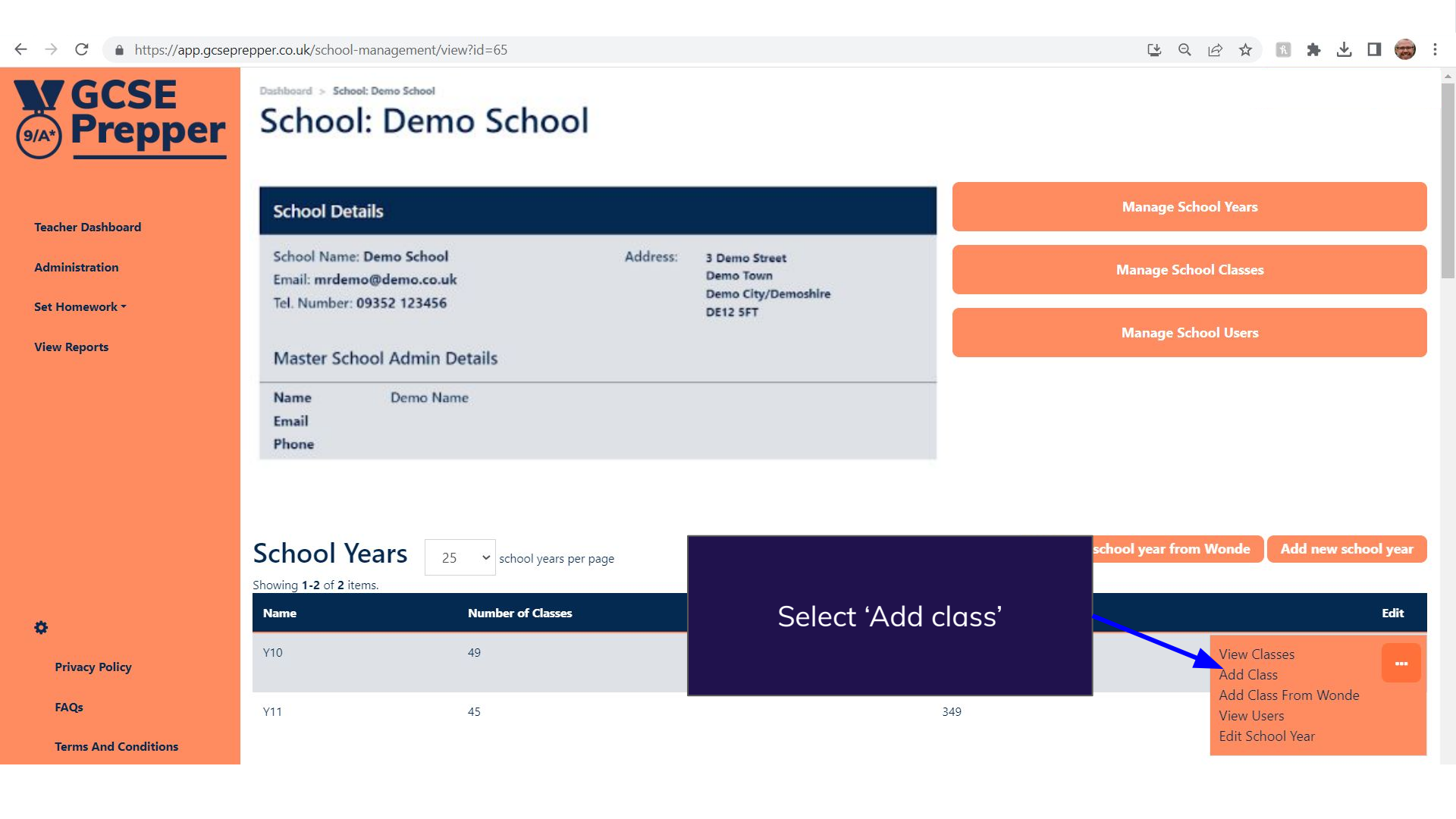
# How do I add a class (without integration)?


https://app.gcseprepper.co.uk/school-management/view?id=65
GCSE Prepper
9/A*
Teacher Dashboard
Administration
Set Homework
View Reports
Privacy Policy
FAQs
Terms And Conditions
Dashboard > School: Demo School
School: Demo School
School Details
Address:
3 Demo Street
Demo Town
Demo City/Demoshire
DE12 5FT
Name
Demo Name
Email
Phone
Manage School Years
Manage School Classes
Manage School Users
Click on 'Administration'
Select the school year of the classes you wish to add. Make sure to change this when adding classes to multiple years
School Years
25
school years per page
Showing 1-2 of 2 items.
Add new school year
Name
Number of Classes
Edit
Y10
49
Y11
45
349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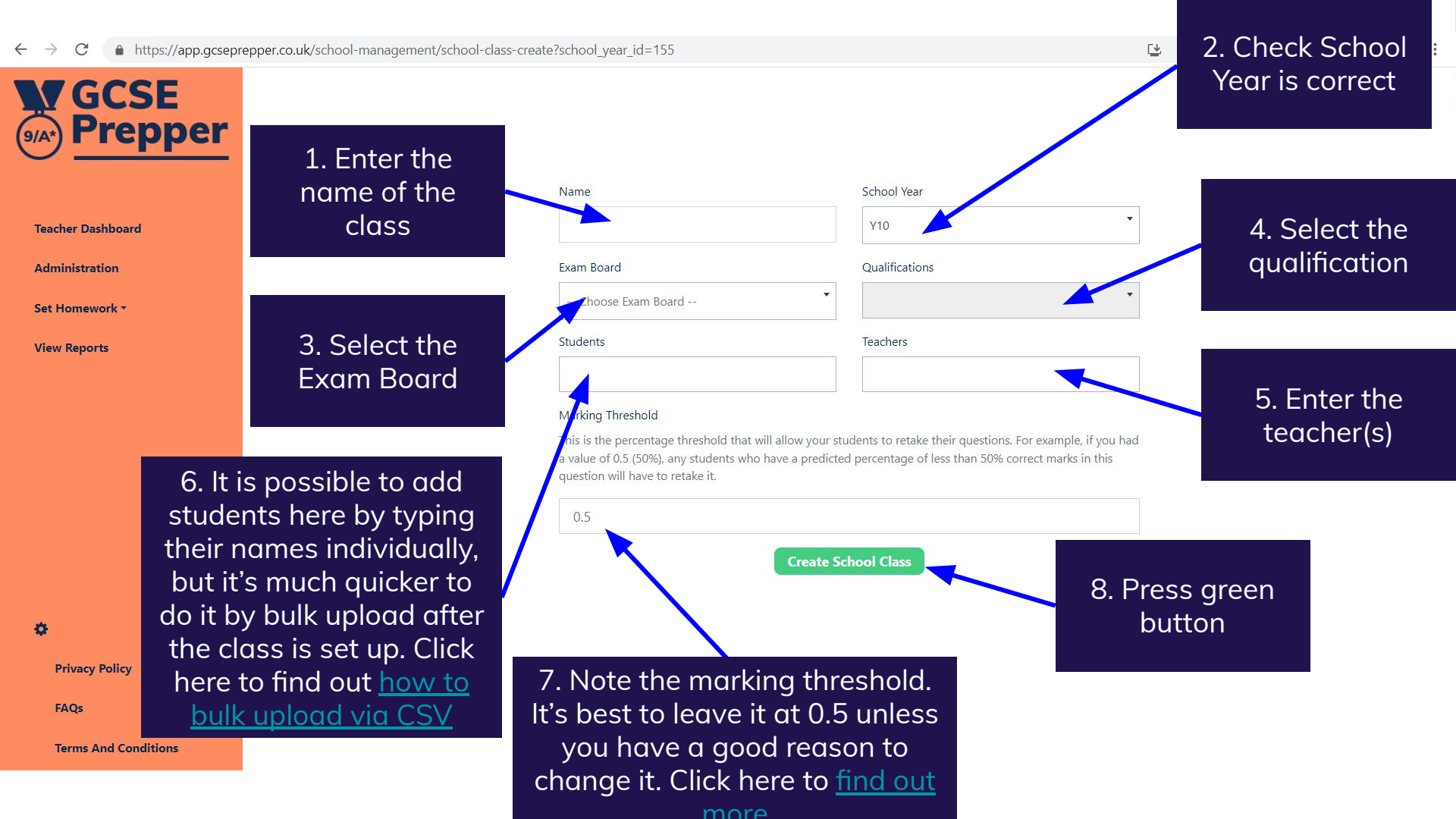
GCSE Prepper
9/A*
Teacher Dashboard
Administration
Set Homework
View Reports
Privacy Policy
FAQs
Terms And Conditions
Dashboard > School: Demo School
School: Demo School
School Details
School Name: Demo School
Email: mrdemo@demo.co.uk
Tel. Number: 09352 123456
Address:
3 Demo Street
Demo Town
Demo City/Demoshire
DE12 5FT
Master School Admin Details
Name
Email
Phone
Demo Name
Manage School Years
Manage School Classes
Manage School Users
School Years
25
school years per page
Showing 1-2 of 2 items.
school year from Wonde
Add new school year
Name
Number of Classes
Edit
Y10
49
Y11
45
349
Select 'Add class'
View Classes
Add Class
Add Class From Wonde
View Users
Edit School Year


https://app.gcseprepper.co.uk/school-management/school-class-create?school_year_id=155
GCSE Prepper
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1. Enter the name of the class
2. Check School Year is correct
3. Select the Exam Board
4. Select the qualification
5. Enter the teacher(s)
6. It is possible to add students here by typing their names individually, but it's much quicker to do it by bulk upload after the class is set up. Click here to find out how to bulk upload via CSV
7. Note the marking threshold. It's best to leave it at 0.5 unless you have a good reason to change it. Click here to find out more
8. Press green button
Name
School Year
Y10
Exam Board
-- Choose Exam Board --
Qualifications
Students
Teachers
Marking Threshold
This is the percentage threshold that will allow your students to retake their questions. For example, if you had a value of 0.5 (50%), any students who have a predicted percentage of less than 50% correct marks in this question will have to retake it.
0.5
Create School Class

If you have more than one class studying different subjects (e.g. a Combined Science class studying Biology, Chemistry & Physics), it's faster to add one class as described and then use the 'duplicate class' functionality